Entering Blackboard for the first time

If you are a CUNY student, faculty or staff member, a Blackboard/CUNYFirst account has been reserved for you. Before using it, you must first set the account up, specifying your account preferences.

To set up your Blackboard /CUNYFirst account follow the steps below.

1- In your web browser, navigate to https://bbhosted.cuny.edu

2- Click New User hyperlink at the bottom of the page.

3- Enter your first and last name, your date of birth and the last 4-digit of the Social Security number. Type the words you see in the box, separated by a space. Click on the OK button.

4- On the following screen select a question from each of the drop down menus, provide the answers and click OK.
5- Choose a password and enter it twice. It will provide your CUNYFirst login information.

Note: Password must be at least 8 characters but not be longer than 13. It must contain at least 1 numeric characters, 2 alphabetic characters and 1 uppercase letters. For details, please click here.